

Scientific Project Manager – Full Time Permanent

Job Reference	SCISPMUSD21
Job Title	Scientific Project Manager
Base	USA based
Salary	\$ Competitive dependent on experience
Benefits	Healthcare, 401k, Bonus plan, 20 days annual leave
Hours	Hours: 37.5 hours per week (Monday – Friday)

The Company

SciBite Limited is a multi-award-winning life-sciences technology company based in Cambridge UK which is transforming the way life science organisations handle text and documents. Our semantic deep-learning solutions understand the complexity and variability of content within Life Sciences yet are still simple to use. We can quickly identify and extract scientific terminology from unstructured text and transform it into valuable machine-readable data. Our tools are flexible and versatile, facilitating use by both end-user scientists and integration into 3rd party applications. Our team of expert software engineers and data scientists are at the forefront of the latest developments in AI, such as ontologies, knowledge graphs and machine learning. You'll get to work directly with Elsevier's world-leading set of resources, literature, and databases and SciBite's semantic text analytics technology – a formidable combination that exists nowhere else.

The Role

We are actively expanding our presence and are looking to hire a Scientific Project Manager to support our growing client-base. Joining us means that as well as a highly competitive salary and fantastic benefits package, you will participate in and manage the success of customer project work covering the cutting edge of informatics and drug discovery with some of the world's major pharma and life science companies. As a dynamic, passionate, and close-knit team, we're always learning new approaches and skills and will actively encourage you to challenge the norm as we continue to evolve as a business.

The successful candidate will manage and oversee customer-driven projects which lead the growth of SciBite's market. The successful candidate will engage both with customers and internal teams to ensure projects are run efficiently, within scope and well communicated across the SciBite business.

Duties:

- Setup and kick off new customer projects
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- Arranging regular project meetings, capturing, and sharing meeting minutes and actions with project teams and updating project plans
- Monitor and report on progress of existing commercial projects
- Support resource allocation/availability assessment for upcoming projects
- Active communication across the SciBite teams to ensure smooth customer/project management
- Highlight any risk, creep, or concerns on projects to ensure effective, timely resolution
- Develop and maintain an understanding of SciBite technologies, the latest industry trends and how these apply to the project portfolio
- Review and development of processes across the business

Qualifications/Skills/Experience

- Proven experience in and understanding of the Life Sciences / informatics market
- Experience of managing successful customer projects and knowledge of various technologies in support of these
- Act as a primary liaison between customers and cross-functional teams within SciBite
- A customer-focussed team player / self-starter with the ability to work using own initiative
- Experience of working under pressure and with minimum supervision
- Punctual with effective time-management and prioritisation skills
- Ability to identify problems and apply creative solutions
- Excellent written, verbal, interpersonal, presentation and demonstration skills
- Previous knowledge of working within in a similar role and/or organisation
- Genuine interest in technology and the desire to continue learning to drive career development

What We Offer

A career at SciBite comes with the chance to help tackle real-world challenges of some of the biggest companies in biomedicine and beyond. Coupled with that comes competitive salary, a fantastic benefits package, share options and the chance to work in an environment that encourages innovation and personal development. Perhaps most importantly, working at SciBite offers a chance to enjoy working in a small, friendly team where what you contribute really makes a difference. With an incredible roster of customers, you'll be working on real products that are positively impacting health and technology across the world. As part of the Elsevier group, you'll also have access to all the resources of a major FTSE-100 company, including an unparalleled data and technology collection that presents a myriad of new innovation opportunities.
